

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Town of Richmond
Planning Board Public Meeting
November 5, 2013 7:30 PM Richmond Town Hall

Members Present:

Rick Lewis, Chair
Deb Duffy, Secretary
Richard Drew
Jon Pratt
Wes Vaughan, Alternate
Butch Morin, Alternate

Members Absent:

Norma Thibodeau
Lloyd Condon, Vice Chair
Carol Jameson, Selectman Rep

1. Public:

No one from the public.

2. Mail:

Southwest Region Planning Commission 2014 Planning and Land Use Regulations Manuel order form. Cost per manual \$10.00 for members. Planning Board will order 11 manuals. This will include one for Land Use Assistant and Selectman's representative.

3. Minutes October 15, 2013:

Page 2, third paragraph down, Motion made by Richard Drew to accept the minutes and amended. Change the word and to as.

Page 4, second paragraph down Chair Lewis wants to pursue avenues to educate. Change the word wants to mentioned. Should read. Chair Lewis mentioned pursuing avenues to educate the public about the different Ordinances and what a resident may need to legally do a project.

Paragraph three, second sentence pull the word back. Should read: With the future move of the Land Use Board to the Veterans Hall.

Under a. Map 405 Lot 86 add to top line: As per the Selectmen's representative.

4. Licensing Junkyards:

Defer to the next agenda.

5. Housekeeping Zoning 2013:

Amendment 1. Change the words more "understandable" to in conformance with State standards. Sentence should read: The purpose of Amendment #1 is to edit language so that the section is in conformance with State standards.

Amendment 2. Third sentence down change the word sells to wells.

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Amendment 3. Pull the words is more. Sentence should read: The purpose of Amendment #3 is to edit languages so that the section conforms to present Zoning setbacks.

Amendment 4. Add the words the, vs. and for, sentence should read: The purpose of Amendment #4 is to provide clarity regarding **the** uses that are permitted Earth Excavations by right **vs.** those which are required to apply **for** through a permitting process.

Also add 155 E-2-a to the actual ordinance for further information.

6. Excavating permit process committee report:

No meeting dates have been set up at this time.

7. Master Plan committee (?):

Master Plan committee will be addressed at the Boards January 7, 2014 meeting.

8. Policy for numbering subdivision lots:

Chairman Lewis and Secretary Deb Duffy signed the Planning Boards Policy for Numbering subdivision lots. A copy will be given to the Selectmen, Town Clerk and for the Planning Board file. The Selectmen's office will contact Avatar to make them aware of the Towns policy.

8. Other:

1. Timeline Zoning Ordinances public hearings:

It was discussed to create a separate flier showing residents what specifically has been changed as three of the four amendments are house keeping issues. This will also be run in the Richmond Rooster prior to the March 11, 2013 voting day. Then a separate ballot lay out will be put together working with the Town Clerk in accordance with the regulations for the actual vote.

First Public Hearing will be December 3, 2013 @ 7:30 located at the Richmond Veterans Hall. Second Public hearing will be set for December 17, 2013 if a second meeting is needed.

Motion made by Butch Morin to adjourn the meeting. Seconded by Jon Pratt. All in favor. None opposed. Motion carries. Meeting adjourned @8:35.

Respectfully submitted:

Kandace Mattson

Attachments:

1. Draft ballot for Zoning Ordinance changes.
2. Policy for numbering subdivision lots.